

# **CURRICULUM VITAE**

**Tanu Priya Singh**

**Contact No: 9315099735, 8929191434**

**Email: ttanu136@gmail.com**

Looking forward to working in an institution/ organization with a challenging position to expand and utilize my learning. Possess excellent communication skills and have flexibility to learn and work in any environment as required.

## **Skills:**

- **Adaptability**
- **Active Listener and good communication**
- **Problem solving and management skills**
- **Hardworking, Organized, Punctual, Team-worker**

## **Experience:**

- **Have 2+ years of experience in the education industry.**
- **Worked in Argasia Education Pvt Ltd as Reasoning faculty for bank/ SSC /Railway exams**
- **Worked in IEdutech as subject matter expert on particular project.**
- **Currently working with Achievers Camp as a freelancer Reasoning Faculty**

## **Educational Qualification**

- **Pursuing MBA(Finance) from NMIMS(Distance Learning)**
- **Bachelor of Arts(Economics) from Allahabad University**
- **Intermediate from St. Anthony Convent Girls Inter College**
- **High school from St. Anthony Convent Girls Inter College**

## **Technical Skills**

- **Well versed in MS Office-Word, PowerPoint and Excel.**
- **Comfortable with surfing the Internet.**
- **Tally ERP9, Accounting Skills**
- **SEO**

## **Personal Information:**

**Name: Tanu Priya Singh**

**Date of Birth: 02-11-1989**

**Present Address: WB 108 GANESH NAGAR Shakarpur,Laxmi Nagar**

**Nationality: Indian**

**Marital status: Unmarried.**

**Languages Known: English, Hindi**

**I hereby declare that the above written particulars are true to the best of my knowledge and belief.**

**Date**

**Place: New Delhi**

**Tanu Priya Singh**